

STANTON BY DALE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Stanton-by-Dale Parish Council held at 7.30pm, on Thursday, 2nd May 2013 and the Ordinary Meeting of the Stanton-by-Dale Parish Council held at 8pm, on Thursday 2nd May 2013, in the Village Hall, Stanhope Street, Stanton-by-Dale.

Present: Cllr G Starbuck; Cllr H Brown; Cllr C. Cotes; Cllr M Edinborough; Cllr G Gallagher; Cllr R Homer
Mrs M Fox (Clerk) and no members of the public.

- 1/APCM Elect Chairman:** RESOLVED that Councillor Dr. Gareth Starbuck be appointed Chairman for the ensuing year
- 2/APCM New Chairman to Sign Acceptance of Office:** Councillor Starbuck signed the acceptance of Office
- 3/APCM Elect Vice Chairman:** RESOLVED that Councillor Mrs Claire Gallagher be appointed as Vice Chairman for the ensuing year.
- 4/APCM New Vice Chairman to Sign Acceptance of Office:** Councillor Gallagher signed the acceptance of Office
- 5/APCM Apologies:** Cllr W Major (DCC); PC Mark Suiter
- 6/APCM To approve the Minutes of the Annual Parish Council Meeting 2012:** signed. It was RESOLVED to confirm as correct the Minutes of the Annual Parish Council Meeting held on 3rd May 2012.
- 7/APCM Review of Parish Council's Regulations and Procedures.**

Review of Standing Orders and Financial Regulations

New Standing Orders were agreed in June 2011 (Item 58/2011) and there are no recommended changes. Financial Regulations were adopted by the Council in June 2005 and the Risk Assessment in December 2009 and this has been reviewed in May 2013.

Review of inventory of land and assets (including buildings and office equipment)

The inventory of land and assessments have been reviewed for the Annual Audit- £162,000.00

Review and confirmation of arrangements for insurance cover in respect of all insured risks:

The current three year contract with Came & Company comes to an end on 31st May 2013 and it was RESOLVED to sign another three year agreement, also taking advantage of the offer of a 16 month contract for the price of the 12 month premium. It was also noted that volunteer working for the Parish Council are covered under the premium.

Review of the Council's Complaints Procedures:

The complaints procedures are standard and there are no recommended changes.

Review the Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998.

The procedures are in place as agreed Freedom of Information Act 2000 – Model Publication Scheme, as adopted by the Parish Council on 5th February 2009. The Council is registered with the ICO and compliant with the requirements of the Data Protection Act.

Review: Establishing the Council's policy for dealing with the press/media

The review of the Council's policy for dealing with the press/media was carried out in May 2011 and there are no recommended changes.

8/APCM The Schedule of dates and times for the Ordinary Meetings of the Parish Council for the year 2013-2014 were agreed as below. The January date was left in but it will be decided at the end of 2013 if a meeting is to be held in January.

Thursday	6 th June 2013	7.30pm Parish Council Meeting
Thursday	4 th July 2013	7.30pm Parish Council Meeting
August – No Meeting		
Thursday	5 th September 2013	7.30pm Parish Council Meeting
Thursday	3 rd October 2013	7.30pm Parish Council Meeting
Thursday	7 th November 2013	7.30pm Parish Council Meeting
Thursday	5 th December 2013	7.30pm Parish Council Meeting
Thursday	9 th January 2014	7.30pm Parish Council Meeting
Thursday	6 th February 2014	7.30pm Parish Council Meeting
Thursday	6 th March 2014	7.30pm Parish Council Meeting
Thursday	3 rd April 2014	7.30pm Parish Council Meeting
Thursday	1 st May 2014	7.30pm Annual Parish Council Meeting 8.00pm Parish Council Meeting
Thursday	15 th May 2014	7.30pm *Annual Parish Meeting

*Please note this is not a meeting of the Parish Council, it is a meeting of the Parish of Stanton-by-Dale – all Parishioners are welcome to attend.

9/APCM Report by the Chairman of Stanton-by-Dale Parish Council will be given at the Annual Parish Meeting on 16th May 2013.

10/APCM There were no representatives from outside bodies in attendance.

84/2013: Apologies – As above

85/2013: Variance in Order of Business – None

86/2013: Declaration of Members Interests – Councillor M Edinborough, Item 11.

87/2013: Public Speaking – (15 minutes) - None

Reports from Outside Bodies

Clerk read out report from the Police. There were seven reported incidents, five being at the Stanton site, the other two being a theft in Stanton-by-Dale and a theft from a car in the Stanhope car park. There were no accidents and no HGV contraventions spotted by the police.

88/2013: To approve the Minutes of the Meeting held on 4th April 2013 and the Extra-ordinary meeting held on 26th March 2013. Both were agreed with a small amendment to each and they were signed by the Chairman.

89/2013: To determine which items if any from Part 1 of the Agenda should be taken with the public excluded - None

90/2013: Chairman's Announcements - None

91/2013: Turbine Planning Application – EBC Planning Meeting 8th May.

Thanks to Councillor Wayne Major who arranged for the planning committee meeting to be put back one week until 8th May. Although 64 letters of objection were received by EBC, the Planning Committee Members do not see them. The date to apply to speak at the planning meeting is now midday on Tuesday 7th May. It was agreed to lobby the Members of the Planning Committee.

Three Councillors stated they would be attending and speaking as individuals at the meeting and Councillor R Homer agreed to speak for the Parish Council and represent the people of the village. Leaflets will be delivered to residents this weekend to give them the information as to how to lobby the Committee Members and how to apply to speak at the meeting.

92/2013 Erewash Core Strategy hearing feedback.

Councillors who attended informed the other members of the Parish Council regarding what had happened. All speakers on the table were very eloquent and the infrastructure was mentioned over and over again. It was still felt that if the site was viable as a 100% employment site, it would have been developed before now. The comments were received with thanks. It was requested that the Clerk contact Keith Fenwick as soon as possible arrange for another meeting with him and David Bird.

93/2013 Insurance renewal, Came & Co quote. Already agreed in item **7/APCM** above. It was RESOLVED that the payment of £1038.88 be agreed and the cheque issued.

94/2013 Play area – to look at quotes for work needing to be done, fence etc.

Clerk to contact Came and Co to check if it is an insurance claim due to the fence being blown down in high winds. We were still waiting for another quote so it was RESOLVED to discuss again at the June meeting.

95/2013 Annual Parish Meeting – planned date 16th May 2013.

The agenda for this is to be in the Notice Board and on the Web site by 9th May. To be held in The Old School Hall, School Lane, Stanton-by-Dale at 7.30pm.

96/2013: Report of the Parish Clerk on:

- a) Village Hall – nothing to report.
- b) Play area and Village Greens
 - (i) Monthly inspections – none received.
- c) Repairs to War Memorials – being monitored on an ongoing basis.
- d) Traffic Calming – next meeting with Norbert Dentressangle to be held on 13th May 2013 at 2pm and Councillor H Brown agreed to attend. Awaiting further information from David Connell regarding grant towards build outs.
- e) Stone kerbs and bus boarder in Stanhope Street – still no reply.
- f) List of Building of Local Interest (Local List). Forms being completed to ask for additional Stanton properties to be considered.
- g) Reply received from Jessica Lee MP regarding the HGV's using Satnav and being directed through the village. Awaiting further correspondence.
- h) Christmas Lights – ongoing, clerk looking into.
- i) Annual Parish Meeting on 16th May 2013.
- j) Stanton Regeneration – Clerk emailed Keith Fenwick (Developers) still waiting for a date for a further meeting.
- k) Email from Claudio De Falco regarding footpaths in the village. It was RESOLVED to write and refer to DCC rights of way.

97/2013: Derbyshire Association of Local Councils

- a) Circular No 08/2013 HMRC and End of Year Requirements.
- b) Circular No 09/2013 General Circular
 - i) HR Workshops – Keeping your Council compliant.
 - ii) Smisby Parish Council vacancy for Clerk/RFO.

98/2013: Finance:

- (a) Accounts for Payment

Cheque No	Payee	Description	Amount
DD	E-on	Electricity – Village Hall	£22.00
DD	British Gas	Gas – Village Hall	£116.00
001356	Mrs M Fox	Salary/expenses	£281.72
001357	HMRC	Tax for December	£18.00
001358	C Plackett	Village Hall Caretaker Wages	£122.00
001359	B Woodcock	Internal Audit	£112.87
001360	Paul Gyll	Maintenance	£117.00
001361	Broker Network Ltd	Insurance (Came & Co)	£1038.88
Total			£1828.47

It was RESOLVED that the accounts be approved for payment with the addition payment of £1038.88 to Broker Network Ltd, (for Came & Co insurance). The cheques were signed.

- (b) Income
Village Hall – April £285.00
Erewash Borough Council - £9102.00 (Precept £4570, Concurrent £4532.00).
- (c) **Annual Internal Audit** – The Council RESOLVED to approve the Annual Audit for 2012/2013 prepared by the Clerk/RFO and approved by the Internal Auditor. (No recommended actions). This was signed by the Chairman and the Clerk/RFO.
- (d) **Audit Commission Annual Return for the year ended 31st March 2013** – It was RESOLVED that this be approved and was signed by the Chairman and the Clerk/RFO.
- (e) PAYE has commenced in real time.
- (f) Annual Return to HMRC completed (P35 and P14). P60 issued to employees.
- (g) VAT return sent to HMRC for £629.19.

99/2013: To consider Planning Applications

- a) ERE/0213/0001 Former Stanton Ironworks site, Lows Lane, Stanton-by-Dale, Derbyshire.
Outline planning application.
Objection. Letter to be sent on grounds of Access and Traffic (main objection), Housing, Site Contamination, Employment, Development Boundary, Wildlife and Heritage.
- b) ERE/0313/0044 Field 0026 – Land North of Dale Road, Stanton-by-Dale.
Extension to agricultural Livestock building.
Objection. Reasons were that it is on made-up land, footprint gradually growing and drainage and effluent management.
- c) ERE/0413/0005 Field 0026 – Land North of, Dale Road, Stanton-by-Dale, Derbyshire.
Erect dwelling for agricultural worker.
Objection. Reasons were not clear number of bedrooms and large for farm worker and size of holding does not justify the house. Other previous reasons for refusal were included.
- d) ERE/0413/0023 Land South East of Langham Park, Lows Lane, Stanton-by-Dale, Derbyshire.
Application for new planning permission to replace extant permission ERE/0710/0060 for two storey office development with associated car parking & landscaping (resubmission of ERE/0210/0051) in order to extend the time limit for implementation.)
Objection. Comments were the same as on the previous application.

100/2013: Items for Information only;

- a) Agenda for EBC Planning Meeting to be held 8th May (put back from 1st May).
- b) RDPE Rural Community Broadband Fund (RCBF) now open from 22nd March to 24th May.
- c) Computers for Rural People – email from Elise Higgins, DCC.
- d) Email for NACL requesting email MP's to ask them to attend All Party Parliamentary Group considering localism and local government financing.
- e) Lamps and Tubes Illuminations – bunting available for Coronation Anniversary and for birth of Royal baby.
- f) Minutes available on line of EBC Council meeting held on 7th March 2013.
- g) Cyan Civic Park Benches – free inscribed commemorative brass plaque.
- h) Community Sports Trust has launched their Derbyshire 2013 Events Fund and grants are available up to £250.00.
- i) Commemorative mugs for Anniversary of Queens Coronation.
- j) Email of thanks from Suzanne Cross, DCC to thank those who participated in the Winter Service Scheme.
- k) Erewash in Bloom – Gardening Competition 2013.
- l) HS2 – Extended consultation period for Consultation on Exceptional Hardship Scheme.

101/2013: Date of next meeting – Thursday 6th June 2013.

The Meeting closed at 10.26