

STANTON BY DALE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Stanton-by-Dale Parish Council held at 7.30pm, on Wednesday, 11th May 2016 and the Ordinary Meeting of the Stanton-by-Dale Parish Council held at 8pm, on Wednesday, 11th May 2016, in The Village Hall, Stanhope Street, Stanton-by-Dale.

Present: Cllr G Gallagher; Cllr C. Cotes; Cllr M Edinborough; Cllr R Homer; Cllr P Woodward; Cllr P Harvey
M Fox (Clerk) and 7 of the public.

1/APCM Elect Chairman: It was RESOLVED that Councillor Cllr C Gallagher be appointed Chairman for the ensuing year.

2/APCM New Chairman to Sign Acceptance of Office: Councillor Gallagher signed the Acceptance of Office

3/APCM Elect Vice Chairman: It was RESOLVED that Councillor M Edinborough be appointed as Vice Chairman for the ensuing year.

4/APCM New Vice Chairman to Sign Acceptance of Office: Councillor Edinborough signed the Acceptance of Office.

5/APCM Apologies: Cllr W Major (DCC); Cllr J Frudd; PCSO Karen Pykett.

6/APCM To approve the Minutes of the Annual Parish Council Meeting 2015: It was RESOLVED to confirm as correct the Minutes of the Annual Parish Council Meeting held on Monday 18th May 2015.

7/APCM Review of Parish Council's Regulations and Procedures.

Review of Standing Orders and Financial Regulations

New Standing Orders were agreed in April 2014 (Item 13/2014) and there are no recommended changes. Financial Regulations were adopted by the Council in June 2005 and the Risk Assessment adopted in December 2009 and was reviewed in May 2015.

Review of inventory of land and assets (including buildings and office equipment)

The Assets Register was reviewed at the Parish Council meeting on 4th June 2015 (item 105/2015) and are was correct at that time but will need to be reviewed as the Village Hall is renovated.

Review and confirmation of arrangements for insurance cover in respect of all insured risks:

A three year contract with Came & Company commenced on 1st June 2013. The Council also took advantage of the offer of a 16 month contract for the price of the 12 month. The long term agreement expires on 30th September 2016.

Review of the Council's Complaints Procedures:

The complaints procedures are standard and there are no recommended changes.

Review the Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998.

The procedures are in place as agreed Freedom of Information Act 2000 – Model Publication Scheme, as adopted by the Parish Council on 5th February 2009. The Council is registered with the ICO and compliant with the requirements of the Data Protection Act.

Review: Establishing the Council's policy for dealing with the press/media

The review of the Council's policy for dealing with the press/media was carried out in May 2011. It was agreed at the AGM on 18th May 2015 that future meeting agendas be emailed to both the Derby Telegraph and the Ilkeston Advertiser and this is being carried out. It was requested that it be included on a future agenda.

8/APCM The Schedule of dates and times for the Ordinary Meetings of the Parish Council for the year 2016-2017 were agreed as below.

Thursday	2 nd June 2016	7.30pm	Parish Council Meeting
Thursday	7 th July 2016	7.30pm	Parish Council Meeting
August – No Meeting			
Thursday	1 st September 2016	7.30pm	Parish Council Meeting
Thursday	6 th October 2016	7.30pm	Parish Council Meeting
Thursday	3 rd November 2016	7.30pm	Parish Council Meeting
Thursday	1 st December 2016	7.30pm	Parish Council Meeting
Thursday	5 th January 2017	7.30pm	Parish Council Meeting
Thursday	2 nd February 2017	7.30pm	Parish Council Meeting
Thursday	2 nd March 2017	7.30pm	Parish Council Meeting
Thursday	6 th April 2017	7.30pm	Parish Council Meeting
Thursday	4 th May 2016	7.30pm	Annual Parish Council Meeting
		8.00pm	Parish Council Meeting

***Annual Parish Meeting – to be decided.**

***Please note this is not a meeting of the Parish Council, it is a meeting of the Parish of Stanton-by-Dale – all Parishioners are welcome to attend.**

9/APCM The report by the Chairman of Stanton-by-Dale Parish Council has been given at the Annual Parish Meeting.

Ordinary Parish Meeting.

Apologies – as above.

98/2016 Variance in Order of Business – None

99/2016 Declaration of Members Interests – None

100/2016 Public Speaking – (15 minutes) –

Resident spoke regarding the Church House Farm planning application, her house adjoins what was the outside building which will become part of the house. The resident is worried as the new room will adjoin her bedroom and she is worried about the noise. She will also lose light as the infill to join the outbuilding to the main property is near the residents bedroom window. She has an appointment with EBC Planning and will put in an objection.

Reports from Outside Bodies.

Police – Clerk has had an email from PCSO K Pykett and reported that there have been no incidents since the last meeting on 7th April.

EBC – None.

DCC – None.

101/2016 To approve the Minutes of the Parish Council Meeting held on 7th April 2016.

It was RESOLVED they were a true record and they were signed by the Chair.

102/2016 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded - None

103/2016 Chairman's Announcements – None.

- 104/2016 Planning**
Applications.
ERE/0416/0006 11 Stanhope Street, Stanton by Dale, Derbyshire DE7 4QH.
Two storey rear extension.
Councillors to look at the property before the decision is made.
- ERE/0416/0049 Church Farm House, Pepper Lane, Stanton-by-Dale, Derbyshire.
Proposed conversion of out building to habitable space, with single storey infill extension to link to main Dwelling.
Councillors to go and look at the site tomorrow before the decision is made.
- 105/2016 Broadband/Updated website.**
Clerk to write to DCC as requested by Dave Owen to ask where they intend putting the new box in the village and when this will be done.
- 106/2016 8 Stanhope Street.**
Resident has had three quotes for the problem with plastic guttering where her house joins onto the Village Hall. Residents provided the Council with three quotes ranging from £122.00 to £211.00. It was RESOLVED that the resident go ahead and get the work done with whoever she chooses and an extra £200 contingency for any other work which may be required.
- 107/2016 Main Street (hedge/pathway).**
Clerk to contact DCC regarding reinstating the depth of the pavement back to the original
- 107/2016 Village Triangle – Main Street/Stanhope Street/Dale Road.**
Clerk to chase up the reply from DCC.
- 108/2016 Village Hall.**
a) Refurbishment - still awaiting quotes
b) Piano - awaiting a reply from the village hall, clerk to chase.
c) Notice Boards – 2 notice boards are in Cllr Gallagher's garage and are lovely and need to be stained and not painted. Clerk to ask Stephen Hopewell if he can do another notice board for the Parish Council and another smaller one for the map across the road
- 109/2016 Traffic Survey – mitigation.**
Nothing to report.
- 110/2016 Stanton Regeneration.**
Nothing to report.
- 111/2016 Memorial to Dale Road Air Crash.**
This was reported in the Parish Meeting. Cllr Paul Harvey is getting quotes for the work.
- 112/2016 Christmas lights.**
To be moved to the June agenda.
- 113/2016 Report of the Parish Clerk on: -**
- a) Play area and Village Green – No inspections received at the meeting.
 - b) War Memorial, Stanton-by-Dale, still being monitored.
 - c) Ten hanging baskets have been ordered for the village, on a three year contract at £60.00 per basket.
 - d) Reported problems, broken footpath sign at the bottom of Church Lane and pot holes on Dale Road have not been repaired and need chasing. There is a new pothole on Quarry Hill.
 - e) Newsletter has been delivered.
 - f) Picture board on village green – in Newsletter and asked for comments.

114/2016 Derbyshire Association of Local Councils.

Circular No8/2016 General Circular

Governance and Accountability; Locum clerks; Neighbourhood Planning Champion; Local Council Awards Scheme; Section 137 and the Power of General Competence; Tesco Bags of Help; NALC launches Star Councils 2016 Awards; Sheepwatch UK; Arnold-Baker on Local Council Administration Tenth edition – 25% discount; Certificate in Local Council Administration Training Sessions; Vacancies.

115/2016 Finance:

a) Accounts for Payment

Cheque No	Payee	Description	Amount
DD	E-on	Electricity – Village Hall	£ 23.00
DD	E-on	Gas – Village Hall	£ 67.00
001545	Mrs M Fox	Salary/expenses	£ 299.04
001546	The Post Office	HMRC - Tax	£ 26.20
001547	Keeley Murray	Village Hall Caretaker Wages	£ 219.51
001548	T Memmory & Son	Painting Village Hall	£ 150.00
001549	B Woodcock	Internal Audit	£ 119.87
001550	Sandiacre P C	Councillor Training	£ 40.00
001551	DALC	Neighbourhood Planning Training	£ 25.00
Total			£ 969.62

It was RESOLVED that the accounts be approved for payment and the cheques were signed.

(a) Income

Village Hall – £90.00 from WI and £120.00 from the Singing Group.

EBC - £9082.00 (Precept £4550, Concurrent £4532), paid 6/4/16.

(b) P60 issued to Clerk and Caretaker.

(c) E-on, gas balance £482.80 debit and direct debit remains at £67.00.

(d) E-on, electricity balance £1.39 debit and direct debit remains at £23.00.

(e) VAT refund amount of £327.57 sent to HMRC.

(f) Annual Internal Audit done on Thursday 21st April 2016 and was approved by the Council and signed by the Chair and Clerk.

116/2016 Items for Information only;

a) Various agendas and minutes for meetings of Erewash Borough Council meetings and planning meetings. (Ask if you want to see copies).

b) Derbyshire and Derby Local Minerals Plan (Consultation).

c) EBC Community Grant Scheme now open.

d) Clerk/RFO vacancies at Hope with Aston and Stenson Fields Parish Councils.

e) Next DCC Parish and Town Councils Liaison Forum at County Hall Matlock on Monday 27th June from 6.00pm to 8.00pm.

f) Derbyshire Environmental Trust – New (Capital) Funding Scheme (closing date August).

g) Belper Town Council - Vacancy for Town Clerk.

h) New Transparency Fund 2016 – 2017.

117/2016 Date of next meeting Thursday 2nd June 2016.

Meeting closed at 10.05pm.