

## STANTON BY DALE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Stanton by Dale Parish Council held at 7.30pm, on Thursday, 3<sup>rd</sup> May 2012 in the Village Hall, Stanhope Street, Stanton-by-Dale, and the Ordinary Meeting of Stanton-by-Dale Parish Council held at 8pm, on Thursday, 3<sup>rd</sup> May 2012 in the Village Hall, Stanhope Street Stanton-by-Dale.

**Present:** Cllr G Starbuck; Cllr C Gallagher (7.38pm); Cllr R Homer; Cllr C Cotes G. Blackmore (Clerk); Cllr W Major and one member of the public

**1/APCM/2012: Elect Chairman:** RESOLVED that Cllr G Starbuck be appointed Chairman for the ensuing year.

**2/APCM/2012: New Chairman to Sign Acceptance of Office:** Cllr G Starbuck signed the acceptance of Office

**3/APCM/2012: Elect Vice Chairman:** RESOLVED that Cllr C Gallagher be appointed as Vice Chairman for the ensuing year.

**4/APCM2012: New Vice Chairman to Sign Acceptance of Office:** Cllr C Gallagher signed the acceptance of Office

**5/APCM/2012: Apologies:** Cllr H Brown; Cllr G Bolton (no apology received)

**6/APCM//2012: Declaration of Members Interests:** None

**7/APCM/2012: Public Speaking – (15minutes) –** There were no matters raised by the public

**8/APCM/2012: Acceptance of the Minutes of the Annual Parish Council Meeting 2011:** It was **RESOLVED** to confirm as correct the Minutes of the Annual Parish Council Meeting held on the 12<sup>th</sup> May 2011.

**9/APCM/2012: Review of Standing Orders and Financial Regulations:**

### **Review of Standing Orders and Financial Regulations**

New Standing Orders were agreed in May 2011 and there are no recommended changes. Financial Regulations were adopted by the Council in June 2005 and the Risk Assessment in December 2009 and this has been reviewed in May 2012

### **Review of inventory of land and assets (including buildings and office equipment)**

The inventory of land and assessments have been reviewed for the Annual Audit- £162,000.00

### **Review and confirmation of arrangements for insurance cover in respect of all insured risks:**

The insurance cover has been reviewed in respect of the insured risk and the policy is due for renewal on 1<sup>st</sup> June 2012. This is year 2 of a 3 year agreement with Came & Company.

### **Review of the Council's Complaints Procedures:**

The complaints procedures are standard and there are no recommended changes.

### **Review the Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998.**

The procedures are in place as agreed Freedom of Information Act 200 – Model Publication Scheme, as adopted by the Parish Council on 5<sup>th</sup> February 2009. The Council is registered with the ICO and compliant with the requirements of the Data Protection Act.

**Review: Establishing the Council's policy for dealing with the press/media**

The review of the Council's policy for dealing with the press/media was carried out in May 2011 and there are no recommended changes.

**10/APCM/2012: The Schedule of dates, times and place of Ordinary Meetings of the full Council, for APCM/2012-2013.**

Thursday	7 <sup>th</sup> June 2012	7.30pm Parish Council Meeting
Thursday	5 <sup>th</sup> July 2012	7.30pm Parish Council Meeting
	August – No Meeting	
Thursday	6 <sup>th</sup> September 2012	7.30pm Parish Council Meeting
Thursday	4 <sup>th</sup> October 2012	7.30pm Parish Council Meeting
Thursday	1 <sup>st</sup> November 2012	7.30pm Parish Council Meeting
Thursday	6 <sup>th</sup> December 2012	7.30pm Parish Council Meeting
Thursday,	4 <sup>th</sup> January 2013	7.30pm Parish Council Meeting
Thursday	7 <sup>th</sup> February 2013	7.30pm Parish Council Meeting
Thursday	7 <sup>th</sup> March 2013	7.30pm Parish Council Meeting
Thursday	4 <sup>th</sup> April 2013	7.30pm Parish Council Meeting
Thursday	2 <sup>nd</sup> May 2013	7.30pm Annual Parish Council Meeting 8.00pm Parish Council Meeting
Thursday	16 <sup>th</sup> May 2013	7.30pm *Annual Parish Meeting

\*Please note this is not a meeting of the Parish Council it is a meeting of the Parish of Stanton-by-Dale – all parishioners are welcome to attend.

**12/APCM/2012: Report by the Chairman of Stanton-by-Dale Parish Council – Appendix 'A'**

**13/APCM/2012: Report from outside bodies**

- **Derbyshire County Council.** Cllr W Major gave a full report on DCC's work over the last 12 months and proposals for the future
- **Erewash Borough Council:** Cllr V Clare & Cllr D Orchard had sent apologies as they had to attend the EBC Meeting. Cllr V Clare provided a written report on EBC's work and proposals that was read out.
- **Derbyshire Constabulary** – The police were not present. The boundary changes have been further delayed until the summer.

**Minutes of the Ordinary Parish Council Meeting commencing at 8pm:**

**46/2012: Apologies-** as 5/APCM/2012

**47/2012: Variance in Order of Business:** None

**48/2012: Declaration of Members Interests** – None

**49/2012: Public Speaking – (15minutes)** – None

**50/2012: Minutes** – The **Council RESOLVED** to confirm as a correct record the Ordinary Parish Council Minutes held on the 5<sup>th</sup> April 2012.

**51/2012: Clerk / RFO to the Council** – The **Council RESOLVED** to endorse the recommendation of the Council interview panel for appointment of the Clerk/RFO and appointed Margaret Fox as the Clerk / RFO. Margaret Fox will take up her appointment on 5<sup>th</sup> July 2012.  
The Clerk stated he had completed the relevant documentation including the Contract of Employment and would commence handing over duties in June 2012.  
The Chairman thanked the incumbent Clerk for his commitment and work on behalf of the Council over the last 4 years.

**52/2012: Prayers before Council Meetings:** The **Council RESOLVED** to hold prayer meetings before council meetings, should those attending wish to pray.

**53/2012: Golden Jubilee Street Party, 3<sup>rd</sup> June 2012:** The **Council RESOLVED** to approve £250.00 towards the Golden Jubilee Street Party Celebrations on 3<sup>rd</sup> June 2012.

**54/2012: Report of the Parish Clerk on:**

- a) **Village Hall:** Free Event at Trowell on 10<sup>th</sup> May – Cutting costs and saving energy.
- b) **Play area & Village Greens:**
  - (i) Play Area: Monthly Inspections: May's inspection not yet received
- c) **Stanton Regeneration** – Update & Information: The Council felt that the Scoping Report was extremely basic, but this may be due to EBC being unwilling to make any formal commitments. Steve Birkinshaw (EBC Regeneration Officer) is to attend the next PC Meeting on 7<sup>th</sup> June.
- d) **Snow Warden – grit bin & salt order:** Difficulties have been experienced in resolving the location of the grit bin.
- e) **Dog Poop Bin – beside public footpath:** no assessment received from EBC – to be followed up.
- i) **Painting - Kissing Gates, outside Village Hall & Kiosk:** For discussion at the APM
- j) **Annual Parish Meeting (10<sup>th</sup> May):** Cllrs were asked to attend to support the APM
- k) **Community Speed Watch:** Scheduled for 4.30pm to set-up and operate from 5.30-6.30pm on School Lane. Cllr Homer to meet with the Community Speed Watch Team at 4.30pm. The Chairman agreed to assist in seeking volunteers.
- l) **Wind Turbines: e-petition:** For information
- m) **Diamond Jubilee benches:** The **Council RESOLVED** not to seek a bench in the village due to not suitable location
- n) **NALC Localism Update (Sheffield 20.09.2012):** Information item and attendance by a Cllr, if anyone wished to attend.
- o) **General Power of Competence:** The Clerk outlined the new powers for Parish Councils

**55/2012: Planning:**

- (i) **ERE/0312/0048: Removal of existing timber porch to rear and erection of two-storey extension plus new wall and gates - 27 Main Street, Stanton-by-Dale DE7 4QH**  
No objections to the building extension, but objections to be made in relation to highways, access/exit, parking, and affect on neighbours properties relating to the building of a wall.
- (ii) **ERE/0412/0007: Erection of a Detached Garage - 3 Stanhope Street, Stanton-by-Dale DE7 4QA** – No Objections
- (iii) **ERE/0212/0069: Storage Land, Lows Lane, Stanton By Dale, Derbyshire, DE7 4QU**  
**Change of use of storage/warehouse building (B8 Use) to vehicle repair workshop (B2 Use); plus removal of existing to roof and installation of new roof with increased eaves height and insertion of new windows, doors plus other external alterations to building \*\*\*Description amended to include change of use of building\*\*\***  
No Objections

**56/2012: Finance:**

<b>(a) Accounts for Payment:</b>		<b>April</b>	<b>May</b>
<b>Cheque No:</b>	<b>Payee</b>	<b>Amount</b>	
DD	Electricity (Village Hall)	£ 29.00	
DD	Gas (Village Hall)	£118.00	
001298-1300	Salaries/HMRC/Expenses	£486.91	
001301	Printing (maps/APM info)	£110.45	
001302	BrokerNetwork Ltd (Council Insurance)		£1011.15
001303	Internal Audit Fees		£ 129.00
<b>(b) Village Hall Income: April</b>		<b>£210.00</b>	
<b>Rights of Way (rec'vd. 03.05.12)</b>		<b>£385.00</b>	
<b>VAT Reclaim (2011-12)</b>		<b>£922.88</b>	

**Other Matters:**

- (i) **Annual Audit** – The **Council RESOLVED** to approve the Annual Audit for 2012 prepared by the Clerk/RFO and approved by the Internal Auditor. The Annual Governance, as completed was approved and the Audit Commission Annual Return was signed by the chairman and Clerk to the Council.
- (ii) **Annual Insurance Renewal:** The **Council RESOLVED** to accept the Annual Insurance Renewal that had the appropriate levels of insurance cover for the Council and its property - £1011.15

**57/2012: Derbyshire Association of Local Councils - Circulars:**

**15/2012: Changes to Police Enquiry Offices**

**16/2012: National Planning Policy Framework; Unfair Dismissal; Vat for memorials; Future Homes Consultation responses.**

**17/2012: Play area inspection training; Sport England funding for public ping-pong tables**

**18/2012: Clerks' Day**

**19/2012: Localism Update; Delivery of Open Public Services; NPFF Could Benefit Local Communities**

**58/2012: Items for Information – EBC, DCC.**

- Aon – Insurance renewal
- EBC – Annual Gardening Competition 2012
- Playground Inspection Training – 18<sup>th</sup> May 2012
- Olympic Torch Relay - Derbyshire

**59/2012: Urgent Matters:**

Cllr C Gallagher raised her concerns at the levels of commitment from councillors outside Parish Council Meetings and the need for additional meetings to discuss issues relating to Stanton Regeneration. A discussion took place on the role of the Parish Council, Meetings and protocols

**The meeting closed at 9.10pm**

**12/APCM/2012: Chairman's Report****Stanton Regeneration**

There has again been little movement on the Stanton regeneration for most of the year. Saint Gobain submitted a scoping document to Erewash Borough Council for consideration and this has recently been responded to following consultation with the Parish Council and other interested bodies. The content of the Scoping document is anticipated to form the main agenda item at the Annual Parish Meeting next week. Latest intelligence points to a planning application from Saint Gobain later this month (but we have heard that before).

**Planning Matters**

The Parish Council continues to be consulted on planning applications by Erewash Borough Council. A number of diverse applications have been received this year and the Council have made comment where appropriate in the interests of the Parish.

**Road Safety**

The road safety campaign continued this year through the valiant direction of Cllrs Gallagher and Brown through the formation of the Village Traffic Sub-committee. There was admirable parish involvement in the one day traffic survey, the results of which have served us well in pursuing this matter. HGV information also continues to be sent to Trading Standards, but cut backs in this department at DCC have unfortunately reduced some of the impact of this exercise.

Efforts to put bollards on the village greens to halt their destruction by lost HGVs have unfortunately ended in a red-tape nightmare.

**Village Hall Improvements**

After a great deal of planning and mind changing, improvements has been made to the kitchen in the village hall and Simon Rigby is thanked for his patience and efforts in this.

**Phone box and village hall painting**

The PC have adopted the phone box next to the village hall. We now need to find a use for it, so suggestions will be gratefully accepted. This and the windows and notice boards on the village hall are now in desperate need of a paint and volunteers are sought.

**Christmas Lights**

The technology in Christmas lights seems to have moved in the last 12 months and the PC took the opportunity to exchange its Christmas lights for ones that are of a colour more appropriate for the village and less likely to attract the attention of UFOs.

**Snow warden**

Keeping with the Christmas theme, Cllr Bolton has agreed to act as village snow warden, a task that involves deciding on the controversial subject of the siting of the village grit bin.

**Supporting the Community**

The PC has recently made a grant of £75 to the village cricket club in support of their planned community engagement activities planned for the current season.

**Resignation of the Clerk**

Unfortunately and sadly, Gordon Blackmore recently announced that he would be stepping down from his position of clerk this year due to health and family issues. Gordon has played a sterling role in advising us and keeping us on the straight and narrow and will be missed. He will be with us for a little while longer, but I just wanted to take this opportunity to publicly thank him for his service.