

STANTON BY DALE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Stanton-by-Dale Parish Council held at 7.30pm, on Wednesday, 3rd May 2017, and the Ordinary Meeting of the Stanton-by-Dale Parish Council held at 8.00pm, in The Old School, School Lane, Stanton-by-Dale.

Present: Cllr M Edinborough; Cllr C. Cotes; Cllr R Homer; Cllr P Woodward; Cllr P Harvey; Cllr D Owens
M Fox (Clerk) and 3 of the public.

1/APCM Elect Chairman: It was RESOLVED that Councillor M Edinborough be appointed Chairman for the ensuing year. Nominated, seconded and with a unanimous vote.

2/APCM New Chairman to Sign Acceptance of Office: Councillor Edinborough signed the Acceptance of Office

3/APCM Elect Vice Chairman: It was RESOLVED that Councillor R Homer be appointed as Vice Chairman for the ensuing year. Nominated, seconded and with a unanimous vote.

4/APCM New Vice Chairman to Sign Acceptance of Office: Councillor Homer signed the Acceptance of Office.

5/APCM Apologies: Cllr W Major (DCC); Cllr J Frudd; PCSO Karen Pykett.

6/APCM To approve the Minutes of the Annual Parish Council Meeting 2016: It was RESOLVED to confirm as correct the Minutes of the Annual Parish Council Meeting held on Wednesday 11th2016.

7/APCM Review of Parish Council's Regulations and Procedures.

Review of Standing Orders and Financial Regulations

New Standing Orders were agreed in April 2014 (Item 13/2014) and there are no recommended changes. Financial Regulations were adopted by the Council in June 2005, Sections 5 and 6 were amended due to online banking on 6th April 2017 (minute no.101/2017d). Clerk to look at the rest of the Financial Regulations in the coming months. Risk Assessment adopted in December 2009 and was discussed and adjusted due to on-line banking, amended with full agreement of Council.

Review of inventory of land and assets (including buildings and office equipment)

The Assets Register was reviewed at the Parish Council meeting on 4th June 2015 (item 105/2015) and were correct at that time but it was agreed that we need to update and to put on the June agenda.

Review and confirmation of arrangements for insurance cover in respect of all insured risks:

A three year contract with Came & Company (Aviva Insurance) was agreed and commenced on 1st October 2015 (minute no151/2015). The long term agreement expires on 30th September 2018.

Review of the Council's Complaints Procedures:

The complaints procedures are standard and there are no recommended changes.

Review the Council's procedures for handling requests made under the FOI Act 2000 and the Data Protection Act 1998.

The procedures are in place as agreed Freedom of Information Act 2000 – Model Publication Scheme, as adopted by the Parish Council on 5th February 2009. The Council is registered with the ICO and compliant with the requirements of the Data Protection Act.

Review: Establishing the Council's policy for dealing with the press/media

The review of the Council's policy for dealing with the press/media was carried out in May 2011. It was agreed at the AGM on 18th May 2015 that future meeting agendas be emailed to both the Derby Telegraph and the Ilkeston Advertiser and this is being carried out. It was agreed in future to send the Agenda to Ilkeston Life as well.

8/APCM The Schedule of dates and times for the Ordinary Meetings of the Parish Council for the year 2016-2017 were agreed as below, with the only date in question being 5th April 2018 as the Clerk is usually away that week.

| | | | |
|----------------------------|--------------------------------|--------|--------------------------------|
| Thursday | 1 st June 2017 | 7.30pm | Parish Council Meeting |
| Thursday | 6 th July 2017 | 7.30pm | Parish Council Meeting |
| August – No Meeting | | | |
| Thursday | 7 th September 2017 | 7.30pm | Parish Council Meeting |
| Thursday | 5 th October 2017 | 7.30pm | Parish Council Meeting |
| Thursday | 2 nd November 2017 | 7.30pm | Parish Council Meeting |
| Thursday | 7 th December 2017 | 7.30pm | Parish Council Meeting |
| Thursday | 4 th January 2018 | 7.30pm | Parish Council Meeting |
| Thursday | 1 st February 2018 | 7.30pm | Parish Council Meeting |
| Thursday | 1 st March 2018 | 7.30pm | Parish Council Meeting |
| Thursday | 5 th April 2018 | 7.30pm | Parish Council Meeting |
| Thursday | 3 rd May 2018 | 7.00pm | Annual Parish Council Meeting* |
| | | 7.30pm | Parish Council Meeting |

*Please note this is not a meeting of the Parish Council, it is a meeting of the Parish of Stanton-by-Dale – all Parishioners are welcome to attend.

9/APCM The report by the Chairman of Stanton-by-Dale Parish Council has been given at the Annual Parish Meeting.

This had been given at the Annual Parish Meeting which preceded this meeting.

ORDINARY MEETING.

104/2017 Apologies – As above.

105/2017 Variance in Order of Business – Bring item 8 forward before planning.

106/2017 Declaration of Members Interests –

107/2017 Public Speaking – (15 minutes)

Couple came regarding the planning on the Allotment land, they just wanted to listen and have information as they live close by.

Reports from Outside Bodies.

Police – Email from PCSO Karen Pykett – on 7th April a theft of fuel from a motor vehicle at the Erewash Valley Golf Club.

DCC – None.

EBC – None.

108/2017 To approve the Minutes of the Meeting of the Stanton-by-Dale Parish Council Meeting held on Thursday 6th April 2017.

It was RESOLVED they were a true record and were signed by the Chair.

- 109/2017 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. - None**
- 110/2017 Planning**
Applications.
ERE/0417/0004 Swallow Lodge, Hixons Lane, Stanton-by-Dale, Derbyshire, DE7 4QPG
Single storey extension creating a new ground floor bedroom (amendment to previously GRANTED – ERE/0616/0060). Seeking amendment due to complexity of construction with previously approved roof structure. Proposed amendment reduces overall size of extension.
No objections.
- Decisions.
ERE/0117/0019 West Way, Lows Lane, Stanton-by-Dale, Derbyshire DE7 4QU.
Portal framed distribution centre with link to existing building.
Approved with conditions.
- ERE/0117/0024 The Fulcrum – land south east of, Lows Lane, Stanton-by-Dale, Derbyshire.
Erection of a B1/B2/B8 use factory building (with provision for the future extension) and associated works (resubmission of ERE/0816/0016).
Approved with conditions.
- 111/2017 Building on Tata Steel land (allotment area) – letter received from Harris Lamb.**
After much discussion and due to size of development (12 houses) it was agreed to ask someone from Harris Lamb to attend the meeting on 1st June to present the proposed scheme.
- 112/2017 Alterations to properties on Dale Road.**
Following a reply from Steve Birkinshaw, It was agreed unanimously that the clerk forward details of addresses and alteration done without planning to Steve Birkinshaw at EBC.
- 113/2017 Memorial to Dale Road Air Crash.**
Cllr Harvey has spoken to Steven Bridgewater from Duxford Air Museum and Cllr Cotes spoke to Aaron Webster, the land owner where the memorial will be sited and both would like to be on a committee. It was proposed and unanimously agreed that the committee be formed with of the two people mentioned above along with Councillors Harvey and Cotes. Cllr Harvey to speak with Risley P C who have done something similar.
- 114/2017 HGV's in Village.**
Positive letter received from Maggie Troup was read out to the Councillors. Clerk to also write to VOSA again.
- 115/2017 Planning for tree reductions on triangle.**
Ralph has spoken to Tom Cooper and he will meet Ralph the next time he is in the village to have a look at the trees. Two other quotes are in the process of being sourced.
- 116/2017 Cars parked opposite village triangle.**
Email received from Karen Pykett (PCSO) was read out by the clerk who was asked to contact Karen again with more information and ask her to come and look and see if she can do anything as the same car is regularly parked in a dangerous position.
- 117/2017 Village Hall Refurbishment.**
a) Quotes for refurbishment - JRD been twice to have a look but not had the quote yet.
b) It was agreed to increase the session fee to £17.50 for existing users. Clerk to let regular users know when the invoices for this quarter are sent out. New users and one off hires will be £20.00 per session and a 5+ hours will be £50.00. The charges will be looked at again once the Hall is refurbished. Unanimously agreed.
c) The lights in storeroom have been sorted.

118/2017 Hanging Baskets

It was agreed to go with just the 10 hanging baskets again this year and to find new lamp posts for the two baskets which were hidden in the trees on the village green and to move one of the Dale Road baskets to another location in the village to have a better spread. Clerk to mention a refund for the two hidden last year. The Friends of Stanton-by-Dale wish to fund 5 of the baskets this year.

119/2017 Broadband/Transparency Fund/Stanton-by-Dale email.

There was nothing to report on the Broadband. A laptop is being sourced for the Parish Council and will be invoiced for a new laptop and then it will be sent to us. The transparency fund will be used for this purchase.

120/2017 Curb stones on Stanhope Street.

Reply received from DCC Highways and they have no stone curbs in stock and do not envisage replacing them in the near future. Clerk to write and mention this in her email to Steve Birkinshaw (item 112/2017 above) that DCC Highways will not replace the concrete curbs in a conservation area.

121/2017 Traffic mitigation on entrance to the village.

It was agreed to keep on the agenda.

122/2017 Lorries parked on the verge at Lows Lane

Clerk to chase reply from Steve Birkinshaw and Cllr W Major.

123/2017 Stanton Hall request to display a well dressing on the Village Pump.

Permission was unanimously granted.

124/2017 Report of the Parish Clerk on: -

a) Play area inspection from Paul Guyll and Councillors- non received No reply from Paul Guyll regarding the quote to replace 'D' rings. Clerk to chase and also ask him to mow the grass on the Playground.

b) War Memorial – continuing to monitor.

c) The Church Warden is aware of the trees overhanging from Old School Hall land and a Tree Surgeon is inspecting this week and if planning is needed this will be applied for and the work done.

d) Broken footpath sign at bottom of Church Lane is still not done.

e) Development Control Enforcement Complaints Notice received from EBC regarding the signs at Foundry Park. Clerk spoke to Lawrence Rainer 17th January and after sending a recent email a positive reply has been received.

f) Long Eaton Cycling Club using Quarry Hill

g) Stanton Regeneration.

h) Johnson Aggregates & Recycling Ltd., Liaison Group Meeting to be held on 28th April has been cancelled and will be held on Tuesday 12th June at 3pm (also site tour and light refreshments)

i) Village Triangle – Main Street/Stanhope Street/Dale Road.

j) Letter sent 17th January to Office of Police and Crime Commissioner for Derbyshire to ask if he would attend one of our meetings as per letter received dated 21st November. Acknowledgement received but no date as yet.

k) No meeting yet arranged for the Traffic Management Group Meeting.

l) Dog Fouling Amnesty day planned for 6th May.

125/2017 Derbyshire Association of Local Councils

DALC Circular No 05/2017 General Circular

New DCLG guidance on Transparency funding for authorities with a turnover of over £25,000; National Living Wage New Rates from 1 April 2017; Updated Legal Topic Notes; New Governance & Accountability Guide published; Proposed new NALC model Contract – Information; Vacancies on the DALC Executive Committee; Arnold-Baker on Local Council Administration 10 Edition; Training and events.

DALC Circular No 06/2017 General Circular

Devolution of Services to Parishes: What you need to consider; General Election and Purdah; Commission of the Future of Localism; Neighbourhood Plan Examiners set for new Guidance; Village of the Year 2017; Consultation on Park Runs.

126/2017 Finance

a) Accounts for Payment

| Cheque No | Payee | Description | Amount |
|------------------|-----------------|-----------------------------|-----------------|
| DD | E-on | Electricity – Village Hall | £ 23.00 |
| DD | E-on | Gas – Village Hall | £ 77.00 |
| 001617 | Mrs M Fox | Salary/expenses (April) | £ 296.78 |
| 001618 | The Post Office | HMRC - Tax for April | £ 22.00 |
| 001619 | Keeley Murray | V H Caretaker Wages (April) | £ 169.93 |
| 001620 | Barrie Woodcock | Internal Audit | £ 106.95 |
| Total | | | £ 695.66 |

The accounts were approved for payment and the cheques were signed.

- a) Income – Transparency funding(DALC) of £1,117.00 paid into bank first week in April, also Precept and Concurrent function payment (EBC) of £9170.00 should have gone into the bank. The April bank statement has not yet been received.
- b) Annual Internal Audit done on Monday 24th April 2017 to be approved by the Council and signed by the Chair and Clerk.
- c) Councillors who are signatories on the bank account to sign the NatWest Bank document to take off the mandate, Councillors who are no longer signatories so that Online Banking can be set up.
- d) P60's have been issued to Caretaker and Clerk.
- e) VAT refund of £639.20 should also have been paid into the bank.

127/2017 Items for Information only;

- a) Various agendas and meeting minutes for EBC Meetings and Planning Meetings, please ask if you want copies.
- b) Clerk/RFO vacancies.
- c) EBC Community Grant Scheme now open until 9th June 2017.
- d) Council Matters – Spring Edition – Came & Co.
- e) Minutes from the Ilkeston Neighbourhood Watch Support Group meeting held on 30th March.
- f) Water Plus will now look after meter reading, billing etc for Severn Trent Water.
- g) Posters and leaflets for 'Erewash in Bloom'.
- h) Norris & Fisher Insurance Brokers – Local Council insurance.
- i) Hags – Playground equipment brochure.

128/2017 Date of next meeting – Thursday 1st June 2017.

Meeting closed at 09.58 pm.